

# Open Space Education Program Registration



## Create a City of Albuquerque “Household” account

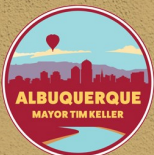
(This enables you to register for programs, classes, reserve facilities, etc. across the city)

1. Visit [play.cabq.gov](http://play.cabq.gov)
2. Create username and password
3. Enter household primary person
4. Add household members (Spouse / Partner / Dependent / Children / Grandchildren / Etc.)
  - A. Click “add member” for each individual
5. Add emergency contacts
6. Save

## Register for a program

1. Log into account with username and password
2. Click “Open Space”
3. Click “Public Programs”
4. Click appropriate category: Youth Programs, Family Programs, Adult Programs, or Community Events
5. Select program by checking box to the left of the program title
6. Add to cart at bottom of screen
7. Select the household member you would like to participate in this program
8. Fill out required information, including permission / liability release
9. Click “continue” at bottom of screen
10. Click “proceed to checkout”
11. Add phone number, confirm email address, and click “submit”

For language translation services, select preferred language on top left of [play.cabq.gov](http://play.cabq.gov) main screen



**ONE  
ALBUQUE  
RQUE** parks &  
recreation

For more information contact:

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